



MY SCHOOL BUCKS LETTER AND INSTRUCTIONS

Dear Parents or Guardians:

Allegany Limestone School, Food & Nutrition Services, offers a convenient, easy and secure online prepayment Service to deposit money into your child's school meal account at any time. This service also provides you the ability to view your child's account balance through a web site called [Myschoolbucks.com](https://myschoolbucks.com). By having money in each child's account prior to entering the cafeteria, we find the lunch lines move along much faster so your child has more time to eat and be with friends.

Also, you will have the ability view or to print out a copy of their child's eating history report. This history report will show you all dates and times that your child has purchased a breakfast and or lunch within the past ninety days. You don't have to put money in the account to use this feature. This website provides a number of key features that you will find beneficial including:

- Scheduled recurring payments
- Automatic deposits when your child's account balance runs low
- Extended purchase history for the past 90 days
- Low balance email notifications

All balances from the previous school year are carried over to the new school year.

To Access these services:

1. Simply go the My School Bucks website - [My School Bucks](https://myschoolbucks.com)
2. From this site you will create your account and add money to your child's school meal account. All you need is your child's name, student ID number and school ZIP code (14706). **The instructions below will guide you through the easy online account set up process.**

Things to know:

- If you have more than one child in the District you can handle all online prepayments from the same Online account.
- Payments may be made through a major credit card, debit card or with an electronic check.
- In order to use the online prepayment service, a small convenience fee for each transaction will be assessed to cover the bank fees. The convenience fee is \$2.49 per deposit transaction, no matter the amount of the transaction. Parents placing money into multiple meal accounts will only be assessed the \$2.49 fee once per deposit transaction. Allegany Limestone Central School District does not profit from the use of this site and does not receive the transaction fee.

All students are entitled this year to one free breakfast and one free lunch for the 2021/2022 school year. However, students must have money in their account or in hand to purchase second entrees, meals and snacks. If you choose not to take advantage of the online prepayment service you may continue to make advance payments via check or cash at anytime directly to the school. Checks should be made payable to **ALCS Lunch Fund**. Please write your **child's full name** on the check. You can also send in money in sealed envelope with student's full name if you prefer.



MySchoolBucks.com Quick Start Information Sheet

Step 1: Create A New Parent Account

Step 2: Select New York State

Step 3: Select Allegany Limestone Central School

Step 4: Enter your parent information

Step 5: Create your Login ID and password

Step 6: Complete the registration process and click Finish

Step 7: Add your student (s) to your account – Call Rhonda at 716-375-6600 ext 2188 if you do not know your child's Student ID number.

Step 8: Enter your student's first and last name and the Student ID number.

Step 9: Click Finish or add another student.

If you have any questions about this service. Or need assistance, please feel free to contact the food service office at 716-375-6600 ex 2188.

Sincerely,

A handwritten signature in cursive script that reads "Rhonda Herbert".

Rhonda Herbert
Cafeteria Manager
Allegany Limestone CSD
rherbert@alcsny.org
716-375-6600 ex 2188